

Business Account Application Form Deceased Estate

USE THIS FORM TO: Apply for a Great Southern Bank Membership and a Business Account to hold deceased estate funds prior to finalising the estate.

Before you apply, check out all the details of our Business Accounts at www.greatsouthernbank.com.au. Here you can also find all the details of our fees, charges and Terms and Conditions. Please complete all questions and sections of this application. Please print and use a black ink pen.

1 DOCUMENT AND IDENTITY CHECKLIST

We've provided this checklist to assist you to understand what information is needed and then checked before we can open any product or service.

We'll need this information:

- Full name of the deceased
- Full name and address of all executors or administrators
- Executor's country or countries of Tax Residency and related 'Tax File Number (TFN), Tax Identification Number (TIN) and/or Social Security Number

We'll need these documents:

For all executors and administrators- one photographic document from:

- Australian drivers licence, or
- Australian Passport, or
- Proof of Age card

OR two non-photographic documents from:

- Australian or Foreign birth certificate
- Australian or Foreign citizenship certificate

Original documents or certified copies can be provided. All documents must be current / unexpired.

Pension / Healthcare card issued by the Australian Government

If any identification document has a different name, then please provide a Change of Name Certificate issued by Births Deaths and Marriages.

For the estate:

Death Certificate. An original or certified copy of the death certificate must be provided at any Great Southern Bank branch. This document is required in all cases except where Probate or Letters of Administration are held.

Original or certified copy of the Will. In some instances, we may require that Probate be granted before funds can be released. If no valid Will exists or the executor(s) named in the Will cannot act, we will require Letters of Administration appointing an Administrator.

2 ESTATE DETAILS

Estate of the late

Principal place of administration / registered office address

Postal Address (if different)

Post Code

State

Post Code

State

3 EXECUTORS OR ADMINISTRATORS DETAILS

Executors or Administrators full names

Customer number

Please add the Executor's or Administrator's existing customer number if already a Great Southern Bank customer.

3 EXECUTORS OR ADMINISTRATORS DETAILS (CONTINUED)

Please complete full details for **ALL** Executors or Administrators:

3.1 EXECUTOR OR ADMINISTRATOR 1

Title Surname Given name(s)

Date of birth Email address

Home phone Work phone Mobile phone

Current residential address Postal Address (if different)

Post Code State Post Code State

3.2 EXECUTOR OR ADMINISTRATOR 2

Title Surname Given name(s)

Date of birth Email address

Home phone Work phone Mobile phone

Current residential address Postal Address (if different)

Post Code State Post Code State

3.3 EXECUTOR OR ADMINISTRATOR 3

Title Surname Given name(s)

Date of birth Email address

Home phone Work phone Mobile phone

Current residential address Postal Address (if different)

Post Code State Post Code State

If there are more executors, please complete form: "Details of Additional Official" for each person and attach to this application.

4 SIGNATORY REQUIREMENTS

A signatory or several signatories must be nominated to administer the account. This includes authorising a change of signatories. Each / all signatories must be an appointed executor or administrator of the estate. All signatories must sign the panel provided below.

Signature:

Name:

Total number of signatories required on this account

Note: For Deceased Estate Accounts, Great Southern Bank will automatically apply a signing authority of All Parties to Sign.

5 ACCOUNT REQUIREMENTS (refer to Great Southern Bank's Terms and Condition for detail on account types)

Details of our business accounts can be found at www.greatsouthernbank.com.au

Office Use Only

Type of Account required?:

Account Number:

Everyday Business Account	Cheque Book Required?
eSaver Flexi	The above option does not apply to eSaver Flexi.

Additional Account required?:

Account Number:

Everyday Business Account	Cheque Book Required?
eSaver Flexi	The above option does not apply to eSaver Flexi.

Withdrawals / payments on these accounts can only be made via Online banking. A cheque book can also be requested as above. All the above accounts will be linked to all individuals authorised as Signatories in this application form. Signatory/s must register for Online banking in their personal names after the accounts have been opened. Note: where more than one to sign is chosen in section 4 above, an Online banking request will be sent to other Signatories to approve the transaction. If a cheque book is requested, the name of the Estate will be printed on each cheque. Cheque signing authority as per section 4 above will apply.

6 PRIVACY NOTICE

In this privacy notice, "we", "us", "our" means Great Southern Bank a business name of Credit Union Australia Limited, CUA Management Pty Ltd and Credicorp Insurance Pty Ltd ("CUA").

How we collect your personal information

We collect information directly from you and from third parties. Those third parties are listed below. Every time you apply for a product or service, we'll let you know what information we need and who we will collect it from.

Why we collect your personal information

We use your information to identify you, assess your credit worthiness, set up and manage your membership, accounts and relationship with Great Southern Bank (including related rewards and insurance programs) and to undertake research and development. In many instances, collection of your information is required by law, for example, under the Anti-Money Laundering and Counter Terrorism Financing Act 2006, the Insurance Contracts Act 1984, and the National Consumer Credit Protection Act 2009. Without collecting your information, we may not be able to provide you with our products.

We also use your information for other purposes, including keeping you informed about products and services issued or distributed by Great Southern Bank and trusted third parties.

6 PRIVACY NOTICE (CONTINUED)

Who we share information with

We may collect and disclose your personal information from and to third parties including:

- Our agents, assignees and contractors
- Our service providers including those used for identity verification, software/IT support, account management (including payments), mailing material to you, member and product research and accounting, legal and audit services
- Your referees, employers and tax agents
- Government agencies when required or authorised by law
- Courts and dispute resolution schemes
- CUA Group entities
- Credit reporting bodies and other credit providers (including second mortgagees)
- Managers and funding providers of securitisation facilities
- Insurers and re-insurers for policies taken out through Great Southern Bank
- Organisations involved in the administration of our rewards programs
- Debt collection agencies, settlement agencies and valuers
- Guarantors and joint borrowers
- Other organisations with your consent

We also share limited information, such as your email address, with data aggregators and analysts (including social media and virtual community providers). This helps us provide you with more personalised and timely communications. If you're uncomfortable with this, please let us know and we won't use or share your information in this way.

We may also disclose your personal information to trusted third parties depending on the products or services you want. We'll tell you who they are when you apply for that product or service and refer you to their privacy policy. Some of our service providers are located overseas. Our privacy policy lists the countries where they're located.

Further information and Notifiable Events

The CUA Group Privacy Policy and our Privacy page at www.greatsouthernbank.com.au/privacy-policy or in hard copy on request, includes details about:

- how you can access your information.
- how you can correct information you believe to be inaccurate or incomplete.
- credit reporting including the name and contact details of credit reporting bodies to which we disclose your information, the types of information we disclose and your rights in relation to that information.
- what to do if you believe that we have breached the Privacy Act, Australian Privacy Principles, or the Privacy (Credit Reporting) Code, and how we will handle your complaint; and
- information about our rights and your rights in respect of your credit information (including in respect of default, access and correction, direct marketing and fraud).

All privacy queries can be referred to our Privacy Dispute Officer by emailing privacydisputes@gsb.com.au, phoning 133 282, or writing to GPO Box 100, Brisbane QLD 4001

7 ACKNOWLEDGEMENT AND CONSENTS

I/we acknowledge and/or consent to each of the below:

- Great Southern Bank may share my/ our information with any government agency or entity for identity verification purposes.
- Any information I/we provide to Great Southern Bank during my/our relationship will be true and complete and I/we will not withhold any information on my/our financial position or commitments, or any change in my/our financial position or commitments that may be of interest to Great Southern Bank.
- I/we agree to pay any fees or charges notified by Great Southern Bank.
- I/we agree that Great Southern Bank may send me/us documentation, notices and statements electronically.
- I/we consent to my/our signatories being issued with a cheque book if requested.
- I/ we will receive account statements every six months unless I /we request more frequent statements.

Note: If anyone does not wish to receive marketing communications from us, please let us know by calling us or visiting your Great Southern Bank branch.

8 CONDITIONS AND AUTHORISATION

- a) I/we agree to become Great Southern Bank customer(s)
- b) I/we agree to become a member(s) of Credit Union Australia Limited and being bound by the Constitution which is available at www.greatsouthernbank.com.au.
- c) I/we agree for my/our personal information to be collected, used and disclosed in accordance with Great Southern Bank's privacy policy
- d) I/we agree to reviewing Great Southern Bank's Terms and Conditions and Schedule of Fees brochures which are available at www.greatsouthernbank.com.au and being bound by those terms
- e) I /we have been informed that fees & charges apply to accounts and further information has been provided where requested.
- f) I/we agree to our authorised signatories registering for Online Banking Access (if requested).

Signature:

Role:

Date:

Once you have completed this form:



Drop into a Great Southern Bank branch with your identity documents and signed application.



Contact our Call Centre on 133282 to arrange Identification / next steps



Mail it:

with certified copies of your documents to Great Southern Bank
GPO Box 100, Brisbane QLD 4001

We're here to help

If you need assistance completing this form, call us on **133 282** or drop into your local branch.

OFFICE USE ONLY

Estate Late customer number:

Account Number:

Account Number: