

Customer number

Certification of Identification Documents

USE THIS FORM TO: Certify an identification document for individuals over 18 years old.

This form is to be completed by a person who falls within the Category of Certifiers listed below when certifying copies of original identification documents for a person who is applying to be a customer of Great Southern Bank a business name of Credit Union Australia Ltd.

To be successfully identified, a prospective or existing customer must provide the certifier with an original and unaltered copy of either:

- One primary photo identification document from List A; or
- One primary non-photo identification document from List B and one secondary identification document from List C.

For the certification to be valid, details of the certifier must be complete and verifiable.

1 DETAILS OF IDENTIFICATION

Full Name of Person being identified:

Date of birth:

Type of document certified:

Lists A + B Note 1

List A - Primary Photographic Identification Documents

ID must confirm full name and Date of birth

- Australian Passport (current or expired less than 2 years)
- Government Issued Proof of Age Card or Government Issued Photo Identification Card
- Current Australian or New Zealand Drivers License
- Current Overseas Passport
(with photo of the person, issued by a foreign government, the United Nations, or a UN agency - if not in English - accompanied by an English translation prepared by an accredited translator) See Note 2

List B - Non-photographic Identification Documents

ID must confirm full 1st name, surname and Date of birth (with the exception of Centrelink Pension Card)

- Australian Birth Certificate or Extract
- Centrelink Pension Card
- Australian Citizenship Certificate
- Overseas Birth Certificate
(issued by a foreign government or the UN - if not in English - accompanied by an English translation prepared by an accredited translator) See Note 2

List C - Secondary Identification Documents

ID must confirm full 1st name, surname and current residential address

- Tax Assessment Notice issued by the ATO in the past 12 months
- Proof of Australian Government Benefit (e.g. *Austudy or Family Tax Benefit Payments - NOT to be used in conjunction with Centrelink Pension Card in List B*)
- Australian rates notice or utility bill issued during the previous 3 months
(Great Southern Bank limit utility to include water, gas, electricity, telephone and internet service)

NOTE 1 The AML/CTF Act provides for a range of various identification documents to be used for the purposes of verifying a person's identity. Great Southern Bank has been selective in the type of documents it will accept due to the associated risks.

NOTE 2 About Certifying Translations of Documents Not In English:

If a document is written in a language other than English, then it has to be accompanied by an English translation prepared by an accredited translator.

2 DETAILS OF CERTIFIER

Title: Surname:

Given name/s:

Occupation: Category of Certifier

Phone No:

Residential or Business Street Address:

3 CERTIFIERS STATEMENT

I have examined the original identification documents listed in Section 1 above and endorsed the attached copy of each identification document as required.

I understand that it is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to give false and/or misleading information.

I agree for my personal information to be collected, used and disclosed in accordance with the Great Southern Bank Group's privacy policy, solely for the purpose of verifying the identification as stated in Section 1.

Signature

Date

4 CATEGORIES OF CERTIFIERS

Within Australia

1. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
2. a judge of a court;
3. a magistrate;
4. a chief executive officer of a Commonwealth court;
5. a registrar or deputy registrar of a court;
6. a Justice of the Peace;
7. a police officer;
8. an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public;
9. a permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public;
10. an officer with 2 or more continuous years of service with one or more financial institutions;
11. a finance company officer with 2 or more years of continuous service with one or more finance companies;
12. an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more years continuous service with one or more licensees;
13. a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years continuous membership.

Outside Australia

1. a Notary Public;
2. an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955).

3. HOW THE CERTIFIER MUST ENDORSE DOCUMENTS AS CERTIFIED COPIES

Please examine each copy and original document to ensure there are no alterations, omissions, defects or grounds for considering the document to be fraudulent. Each copy should be endorsed as follows (or similar):

This is to certify that this is a true copy of the original which I have sighted.

Name:

Position Title:

Registration Number (if any):

Signature:

Date:

Once you have completed this form:



Drop it into a
Great Southern Bank branch



Mail it to:
Great Southern Bank
GPO BOX 100, Brisbane QLD 4001

We're here to help

If you need assistance completing this form, call us on **133 282** or drop into your local branch.