

# Domestic Transfer Request

**\*THIS FORM MUST BE TYPED**

## 1 SENDER'S DETAILS

Customer number/s: Account number to debit:  
Customer name/s:  
Full residential address (no PO box):  
City/Suburb: State: Postcode:  
Amount to remit:  
Amount in words:  
Purpose of transfer:  
Supporting documents provided? Yes No Type of supporting document:

- Note:**
- A specific reason must be supplied for all transfers.
  - If paying for goods or services, please provide a copy of invoice.
  - If payment is for an investment, please specify nature of the investment and provide supporting documents.
  - If payment is for a property settlement, please provide a signed copy of Sale of Contract or Settlement Statement from Legal provider (on letterhead).

*The Anti-Money Laundering and Counter-Terrorism Financing Act 2006 requires us to collect the information requested. Without this information we can't process the transfer for you. All information provided on this form will be shared with financial institutions involved in this transfer. More information on how we deal with personal information, including how to access your information, how to complain about a breach of your privacy and how we deal with complaints can be found in our privacy policy at [www.greatsouthernbank.com.au](http://www.greatsouthernbank.com.au).*

## 2 RECIPIENT'S DETAILS

Branch number (BSB): Receiving institution:  
Beneficiary account number: Pay ID:  
Beneficiary account name:  
Reference:

## 3 CUSTOMER DECLARATION

I/We hereby confirm that the information and supporting documents supplied are complete and correct to the best of my/our knowledge. I/We understand that all personal details disclosed remain confidential. Information may be disclosed to other financial institutions involved in the transfer of funds as part of business practice and in accordance with legislative requirements. I/We have read and accept the below conditions of this request.

*Great Southern Bank may contact you via SMS or secure Online Banking regarding your transfer request. Any communications will be made using contact information Great Southern Bank has on file not using contact information provided on this form. Please ensure your contact information on file with Great Southern Bank is up to date before submitting your request.*

Please do not send me communications in relation to this transfer by SMS

Please do not send me communications in relation to this transfer by email/secure Online Banking

Signature

Signature

Date:

Date:

**Please note:** This request must be signed in accordance with the signing requirements of the account to be debited

**Terms and conditions:**

1. By signing this request, you confirm that the payment instructions are complete and correct and that you have read, understood and accepted the above conditions.
2. Other institutions may deduct a fee for the receipt and processing of funds in addition to the fees charged by Great Southern Bank.
3. Domestic transfer requests are processed upon receipt of the request by staff at Great Southern Bank. Requests received prior to 1pm Queensland time will be processed on the day of receipt if all supporting documentation is received by Great Southern Bank. Requests received after this time will be processed the next business day.
4. Domestic transfers may take one business day of receipt to reach a destination account.
5. Great Southern Bank and our service providers will make every effort to ensure the prompt delivery of your request but do not accept responsibility for delays caused by circumstances beyond our control.
6. Great Southern Bank and our service providers do not accept liability for any loss incurred due to incorrect or incomplete information being supplied in this instruction.
7. Transfers will be processed via NPP (Fast Payment) where that service is available. Where NPP (Fast Payments) is not available, the payment will be processed via RTGS (Local Telegraphic Transfer). If you require NPP Fast Payment, please contact us to confirm if this service is available.
8. Please refer to the schedule of fees for current NPP and Telegraphic Transfers (RTGS) fees.
9. You authorise Great Southern Bank to deduct the applicable fees from the account specified.
10. We may delay or refuse to process a Domestic transfer in our absolute discretion where necessary to manage regulatory risk or to protect you, or us, from fraud or other losses.

**Please note:** Great Southern Bank and our service provider requirements are subject to change.

**Once you have completed this form:**

Drop it into a branch



Access your secured Online Banking to forward your instructions

- Scan pages in black & white into a single document - under 2MB in size
- Submit the file via secure message in your Online Banking
- Select 'Telegraphic Transfer' from the subject field drop down list

**We're here to help**

If you need assistance completing this form, call us on **133 282** or drop into your local branch.

**BRANCH USE ONLY**

Signature/s verified:      Yes      No      Instructions verified:      Yes      No

Type of photo ID and details (eg DL, State of issue, number and expiry date):

Branch Manager Authorisation:

Branch name:      Branch Manager Name: