

Request for international draft

1 PAYMENT DETAILS

AUD amount: Converted to: (Currency- USD,NZDetc) **OR**
Foreign amount: Foreign currency: *Ask us about available currencies.*

Please note: Drafts in AUD (without conversion) are not available.

Destination country:

Purpose: **A specific purpose/reason must be supplied for all transfers.*

Source of funds: *(E.g. employment, sale of property etc.)*

2 PURCHASE DETAILS

Member number/s: Account number:

Member name/s:

Contact name (if business): Phone number:

Address (no PO box):

City/Suburb: Postcode: Country:

Email:

3 DRAFT IN FAVOUR OF

Beneficiary name:

Please note a maximum of 40 characters only.

4 DRAFT TO BE MAILED TO

Above address **OR**
My postal address **OR**
Branch for collection: *Please specify branch.*

5 OPTIONAL INFORMATION

Message/Special Instructions:

** Please note any information required by receiving countries (such as National Identification Number or Business Number) above in "special instructions", if no instructions are provided your full name will be used.*

REQUEST FOR INTERNATIONAL DRAFT - TERMS AND CONDITIONS

Conditions to be received and read before signing the draft request.

Fees

CUA will charge a fee for lodging this request, which will be debited from the account specified by you at the time of lodgement (please refer to the CUA Schedule of Fees). Please be aware that the institution accepting the draft may also charge a processing fee to the recipient.

Processing

Requests for International Drafts are lodged using online services supplied by Western Union Business Solutions. For same day lodgement, requests must be received prior to 1pm Queensland time. All requests should be faxed to the fax number on page one of this form. A receipt will be forwarded to you confirming the acquiring rate, amount and transaction reference number with your draft purchase.

Exchange rates

By signing this request you accept that the exchange rate used will be that determined by Western Union Business Solutions at the time CUA lodges your request. CUA has no involvement in determining the exchange rate. You will not be advised of the exchange rate prior to CUA lodging your request unless you ask us to do so under 'special instructions'. Any quoted exchange rate for amounts above the equivalent of AUD\$25,000 will only be valid for a maximum of 20 minutes. Please be aware that exchange rates for international drafts vary from the generic rates advertised in popular media. CUA and Western Union Business Solutions accept no liability with regard to variances in exchange rates.

Receipt of draft

All drafts are usually received from Western Union Business Solutions within two working days and are then mailed via internal mail to the branch or via Express Post to the address indicated on page one of this request. (Please note that minor currency drafts may take longer than two working days to be received from Western Union Business Solutions). Neither CUA nor Western Union Business Solutions accept liability for delays in receipt of the draft that are beyond our control.

If a problem occurs

If you become aware that details provided on this request are incorrect or incomplete contact CUA immediately. Should the recipient claim non-receipt of the draft, you may request CUA to investigate the status of the draft. Any requests for alterations or further information may be charged a fee by Western Union Business Solutions. If it becomes necessary to re-purchase the draft, Western Union Business Solutions will apply the buying exchange rate of the day the draft is re-purchased, which may vary to the original rate.

Reporting requirements

Please be aware that all international purchases are monitored by government agencies for the purpose of detecting terrorist and criminal activity. CUA is unable to process your request if we do not hold a physical street address for your account.

Please note: Western Union Business Solutions, Austrac, and currency requirements are subject to change.

6 MEMBER DECLARATION

I/We hereby confirm that the information supplied is complete and correct to the best of my/our knowledge. I/We understand that all personal details disclosed remain confidential. Information may be disclosed to other financial institutions involved in the transfer of funds as part of business practice and in accordance with legislative requirements. I/We have read and accept the above conditions of this request.

CUA may contact you via SMS, Email, or Secure Online Banking regarding your transfer request. Any communications will be made using contact information CUA has on file not using contact information provided on this form. Please ensure your contact information on file with CUA is up to date before submitting your request.

Please do not send me communications in relation to this transfer by SMS

Please do not send me communications in relation to this transfer by email

Signature:

Date:

Signature:

Date:

Please note: This request must be signed in accordance with the signing requirements of the account to be debited

Once you have completed this form:



Drop it into a branch



Access your secured Online Banking to forward your instructions.

- Scan pages in black & white into a single document - under 2MB in size
- Submit the file via secure message in your Online Banking
- Select 'Telegraphic Transfer' from the subject field drop down list

We're here to help

If you need assistance completing this form, call us on **133 282** or drop into your local branch.

BRANCH USE ONLY

Signature/s verified: Yes No

Type of ID:

Instructions verified: Yes No

Method (Tel/Person):

Branch name:

Branch Manager Authorisation: